



# CDB VOLUNTEERING BROCHURE

VOLUNTEER AND INTERNSHIP POSITION WITHIN CHINESE NGOS

January 2015



CHINA DEVELOPMENT BRIEF

*CDB Volunteering Brochure (2015)*

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### **About China Development Brief**

China Development Brief (CDB) was founded in 1996 and registered in 2003 as the Beijing Civil Society Development Research Center. As a Chinese non-profit organisation, we serve as a bilingual hub, providing media and communication, research and consulting, and services and networking to NGOs, foundations, development practitioners, businesses, researchers and policy makers.

### **Our Mission**

To empower China's civil society through expert observation and analysis and by facilitating the free flow of resources and views for NGOs.

English: [www.chinadevelopmentbrief.cn](http://www.chinadevelopmentbrief.cn)

Chinese: [www.cdb.org.cn](http://www.cdb.org.cn)

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CHINA DEVELOPMENT BRIEF





# Introduction

The organizations included in this brochure are nonprofit NGOs based throughout mainland China. They seek to address issues in a variety of sectors, including children, community development, environment, gender, legal aid, migrant issues, public health and disabilities. China Development Brief staff have contacted all of these organizations to understand their specific needs and requirements for foreign volunteers and interns.

In every organization's profile you will find information about their mission and activities, as well as their requirements for volunteers and interns' skill sets, language proficiency, and length of stay. Organizations have been sorted both by location and sector in the table of contents. The organization profiles then appear in the following pages alphabetically.

If you are interested in volunteering or interning with any of these organizations, please read their full profile and visit their website to learn more and then contact the organization directly to confirm their requirements and express your interest. The information provided is correct as of December 2014 but is subject to change. Please be aware that most organizations will not be able to provide living accommodation or will ask for a small amount of money to contribute to meals and other expenses.

This is by no means an exhaustive list of NGOs in China. The Chinese NGO sector is dynamic and evolving every day, and we encourage you to do your own research to find an organization that suits your interests and skill set. We at CDB hope our efforts can meaningfully address the challenges of our modern world and encourage the growth of Chinese NGOs and philanthropic organizations for this generation and the next.

Happy Volunteering,

CDB Staff

# Which sectors can I volunteer in?

## CHILDREN

NGOs working in this sector deal with issues surrounding migrant children, “left-behind children,” the children of prisoners, homeless children, orphans, and education.



Community development NGOs work for sustainable development, representation, access to education, work and training for marginalised groups in society, and overall development of rural and remote areas.

## COMMUNITY DEVELOPMENT

## ENVIRONMENT

NGOs in the environmental sector deal with eco-friendly development and community building, environmental education, public awareness, conservation, animal care, and the promotion of healthy lifestyles.



The featured NGOs working on gender issues focus on women’s rights, access to education, legal services for women, promoting gender equality via media, and providing psychological counseling for women.

## GENDER

## LEGAL AID

Legal aid NGOs generally aim to safeguard legal rights and provide legal aid and advice to marginalised groups in society including women, migrant workers, the disabled, and people living with HIV.



NGOs in this sector deal with issues surrounding rural-to-urban migration such as legal representation, cultural development, childcare, education, and women’s rights.

## MIGRANT ISSUES

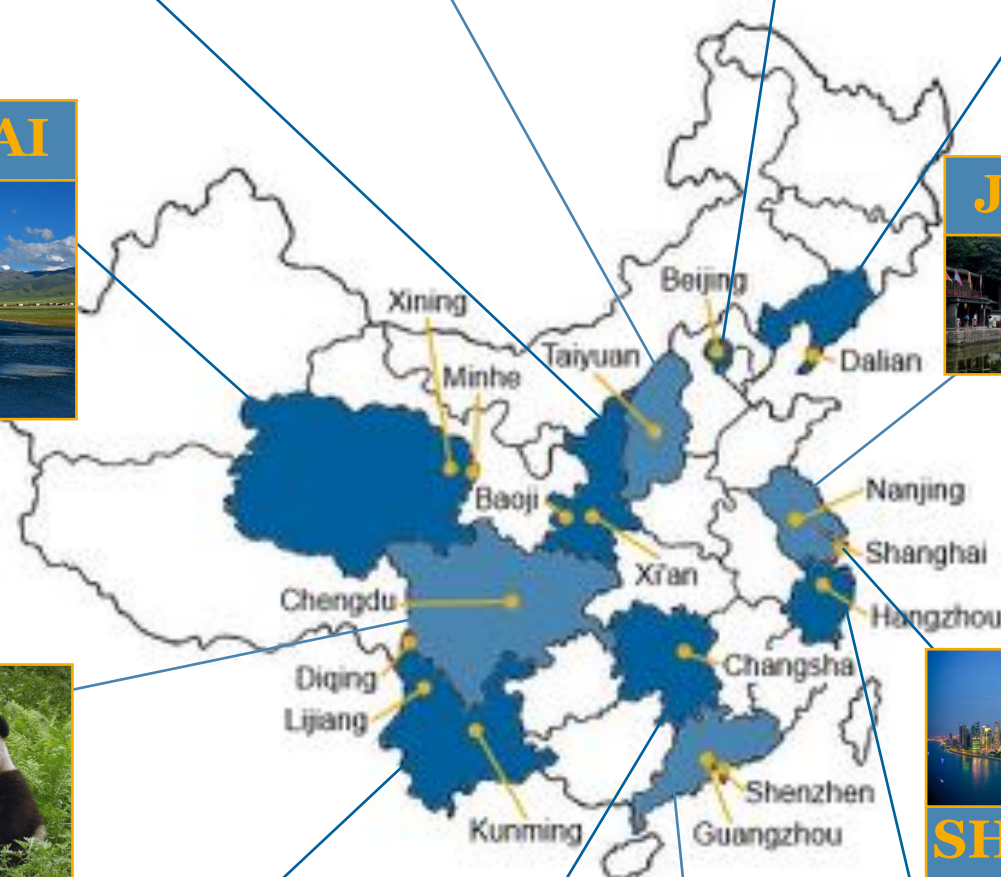
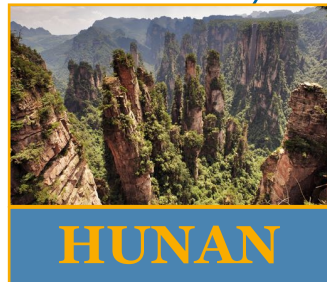
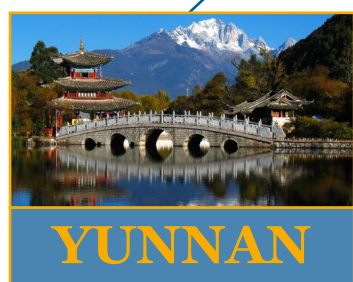
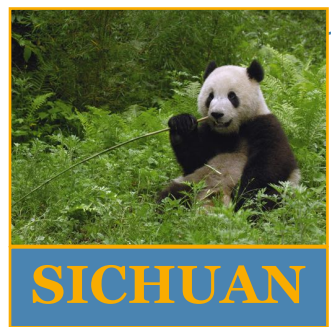
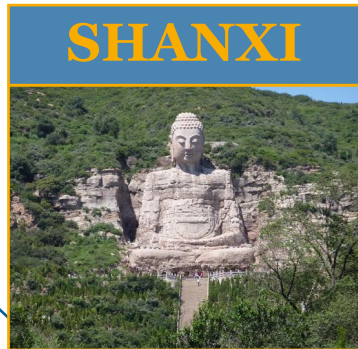
## PUBLIC HEALTH / DISABILITIES

Public health and disability NGOs handle a wide range of issues including support, education, training and psychological counseling for people living with HIV, learning disabilities, deafness, and depression.





# Where can I volunteer?



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## Baoji Xinxing Aid for Street Kids Center

### 宝鸡新星流浪儿童援助中心

Baoji, Shaanxi

[xinxingaid.org.cn](http://xinxingaid.org.cn)

[duchengfei.xinxing@aliyun.com](mailto:duchengfei.xinxing@aliyun.com)



The first Chinese NGO specializing in aid for street kids, functions as 24-hour open center. Provides immediate assistance and support to children in need, improves children's mental health and allows children their basic rights to survival, development and education.

**Chinese Level Required:** Basic

**Main Duties:** Office work, Working with children, Newsletter and website articles, Grant applications

**Preferred Background:** Student / Graduate, Computer skills, Experience working with children (including disabled children and children with autism)

**Minimum Time Commitment:** 3 months

**Hours Per Week:** 35-40



## Beijing Cultural Development Center for Rural Women

### 北京农家女文化发展中心

Beijing

[nongjianv.org](http://nongjianv.org)

[njn@nongjianv.org](mailto:njn@nongjianv.org)



Supports the social development of rural Chinese girls and women through practical skills training and civic participation, improving their economic independence and political empowerment.

**Chinese Level Required:** Advanced

**Main Duties:** Translation, Newsletter writing, Website design, Working with migrant women and children

**Preferred Background:** Social work, NGO experience, Experience working with women and children

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 8





# Beijing Global Village Environmental Education Center

北京地球村环境教育中心

Beijing

gvbchina.org.cn

wangwei@gvbchina.org.cn



Formed in 1996, GVB carries out rural eco-community building, rural community development, environmental education services, social work skills training and provides services for “left-behind” children.

**Chinese Level Required:** Advanced

**Main Duties:** Office work, Environmental projects, Working with children

**Preferred Background:** Proficiency in Office Software

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 10



# Beijing On Action International Cultural Center

北京在行动国际文化中心

Beijing

zxd.org.cn

wmzxd@126.com



On Action focuses on vulnerable groups, poverty relief, and policy advocacy. We encourage members of society to engage in voluntary work and public welfare activities, in order to promote the development of civil society.

**Chinese Level Required:** None

**Main Duties:** Training young migrants, Teaching English, Newsletter writing, Event organisation

**Preferred Background:** Computer proficiency, Writing experience, Major in Social Work or Psychology, NGO experience, Experience working with migrant workers

**Minimum Time Commitment:** 3 months

**Hours Per Week:** 30



# Beijing Sun Village

## 北京太阳村

### Beijing

sunvillage.com.cn

ertongcun@163.com

Aims to take care of the basic needs of the children of prisoners and to provide special education, psychological counseling, rights protection, and employment training services. Also provides a large, warm family so that these children, like other children, can receive protection, education, and healthy development.

**Chinese Level Required:** Intermediate

**Main Duties:** Awareness campaigns, Translation

**Preferred Background:** NGO or foundation experience

**Minimum Time Commitment:** None

**Hours Per Week:** 35-40



# Beijing Women's Media Monitor Network

## 北京妇女媒体监测网络

### Beijing

genderwatch.cn

womenvoicechina@gmail.com

Aims to promote gender equality and women's rights in the media. The first group working on gender and the media in mainland China. Also founded Women's Voice, an online magazine providing a feminist view on current events.

**Chinese Level Required:** Advanced

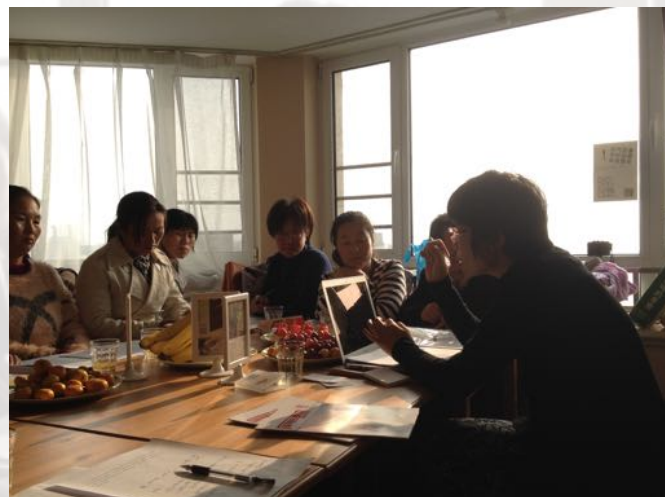
**Main Duties:** Translation

**Preferred Background:** Writing experience

**Minimum Time Commitment:** 2 months

**Hours Per Week:** 24 (3 days)

性别观察 妇女声音  
Gender Watch Women's Voice





## Beijing Yilian Legal Aid and Research Center for Labor

## 北京义联劳动法援助与研究中心

Beijing

yilianlabor.cn

yilianlabor@163.com



Aiding the weak, valuing benevolence, working for the public good. Yilian is a private labor policy think tank that serves as society's backbone for labor rights protection.

**Chinese Level Required:** Not required

**Main Duties:** Researching, Report writing, Website design, Activities with children

**Preferred Background:** German speakers, Volunteer experience, Law and social science majors (for research and training projects), Experience working with children

**Minimum Time Commitment:** None

**Hours Per Week:** Flexible



## Beijing Zhongze Women's Legal Consulting Services Center

## 北京众泽妇女法律咨询服务中心

Beijing

woman-legalaid.org.cn

ngo@woman-legalaid.org.cn



Zhongze practices legal aid and aims to protect the rights of women, safeguard legal justice, improve women's understanding of their legal rights and ability to protect those rights, research the legal challenges faced by Chinese women, and promote the development of women's rights protection and legal aid.

**Chinese Level Required:** Basic

**Main Duties:** Translation, Website design

**Preferred Background:** Law, Sociology or other Social Science Major, NGO experience, Women's rights group experience

**Minimum Time Commitment:** None

**Hours Per Week:** 30



## Blue Dalian

蔚然大连

Dalian, Liaoning

bluedalian.org

bluedalian2007@163.com

Blue Dalian was founded in 2007 and works to increase public awareness about environmental issues and encourage participation in environmental activities by cooperating with student groups, local government, and members of the community.

**Chinese Level Required:** Basic

**Main Duties:** Translation, Newsletter writing, Environmental education, Youth education

**Preferred Background:** NGO experience, Environmental interest, Writing skills

**Minimum Time Commitment:** 2 months (April-July or September-November)

**Hours Per Week:** 20



蔚然大连  
Blue Dalian

## Chi Heng Foundation

智行基金会

Beijing & Shanghai

chifengfoundation.com

josh@chiheng.org

Founded in 1998 and registered in Hong Kong, CHF's work in China focuses on providing comprehensive care and support to children affected by AIDS, with education being the main focus.

**Chinese Level Required:** Advanced

**Main Duties:** Event organising, Data collection, Translation, Design work

**Preferred Background:** Marketing, Communication, Psychology or Education majors, Microsoft Office skills, Photoshop skills

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 45



智行基金會  
Chi Heng Foundation



# “Don't Eat Friends” Vegan Initiative

## “别吃朋友” 公益宣传团队

Beijing

biechipengyou.com

xie@biechipengyou.com

Raising public awareness of and reducing damage to nature and animals. “Don't Eat Friends” aims to promote ecologically friendly lifestyles.

**Chinese Level Required:** Basic

**Main Duties:** Various animal care projects, Publicity campaigns, Social media

**Preferred Background:** NGO experience, Psychology, Veterinary or related majors

**Minimum Time Commitment:** Long and short-term projects available

**Hours Per Week:** 21+



# Green Zhejiang

## 绿色浙江环保组织

Hangzhou, Zhejiang

greenzj.com

greenhangzhou@gmail.com

Promoting low-carbon lifestyles and the open publication of environmental data; enhancing public awareness of environmental protection.

**Chinese Level Required:** Not required

**Main Duties:** Translation, Event planning, Interviews, Environmental publicity campaigns

**Preferred Background:** Environmental experience and related major, Experience with environmental NGOs

**Minimum Time Commitment:** None

**Hours Per Week:** 8-16



# Hunan Emile Association for Learning Disabilities

## 湖南爱弥尔智障人士发展协会

Changsha, Hunan

[zibizh.cn](http://zibizh.cn)

[panyu2000@126.com](mailto:panyu2000@126.com)

The first private, nonprofit organization in Hunan that specializes in intellectual disabilities, autism rehabilitation, education, and vocational training. Aims to promote the development of intellectual disability organizations in Hunan and improve professional services for the disabled, and their families.

**Chinese Level Required:** Basic

**Main Duties:** Youth education, Event organising, Volunteer training, Community advocacy, Translation, Publication design

**Preferred Background:** NGO experience, Experience working with children

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 30



# Included

## 打工子弟爱心会

Beijing & Shanghai

[included.org](http://included.org)

[volunteer@included.org](mailto:volunteer@included.org)

Included, formerly Compassion for Migrant Children, is a nonprofit organization founded in early 2006 to help China's urban migrant children, primarily by providing social and education programs.

**Chinese Level Required:** Advanced (Spring & Autumn), Not required (Summer)

**Main Duties:** Teaching English, Tutoring, Homework help, Extracurricular activities

**Preferred Background:** NGO experience, Experience working with children, Writing skills

**Minimum Time Commitment:** 3 months (Spring & Autumn), 1 month (Summer)

**Hours Per Week:** 8 (Spring & Autumn), 35-40 (Summer)

# INCLUDED





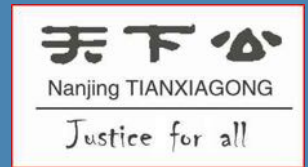
# Justice For All

天下公

Nanjing, Jiangsu

tianxiagong.org

tianxiagong@gmail.com



Founded in Nanjing in 2011, Justice for All advocates public policy that supports the social equality of women, the disabled, and people affected by AIDS. The organization focuses on researching public policy, developing anti-discrimination tactics, and providing legal aid to marginalized groups.

**Chinese Level Required:** Advanced

**Main Duties:** Translation, Data collection, English teaching, Capacity building projects, Awareness campaigns, Research

**Preferred Background:** Working or educational background in politics, law or social work, Interest in rights of marginal groups

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 15



# Little Bird Hotline for Migrant Workers

小小鸟打工互助热线

Beijing, Shenzhen & Guangdong

xiaoxiaoniao.org.cn

xxnww@126.com



Alongside providing legal counselling for migrant workers, Little Bird Hotline also deals with labour disputes and non-lawsuit procedures, aiming to reduce conflicts between enterprises and workers and promote a harmonious labour environment.

**Chinese Level Required:** Advanced

**Main Duties:** Translation, Editing, Distributing publicity, Data collection, Event participation

**Preferred Background:** NGO experience, Student or Graduate, Major in law, sociology or related field

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 15-20



# Maple Women's Psychological Counseling Center

## 红枫妇女心理咨询服务中心

Beijing

maple.org.cn

yaoyue279@163.com

Caring for the bodies and minds of women and children, promoting the growth and development of women and children, and working for gender equality.

**Chinese Level Required:** Basic

**Main Duties:** Translation, Website design, Proof reading, Data collection

**Preferred Background:** Psychology, Media studies, Linguistics, Social Work or related Major

**Minimum Time Commitment:** None

**Hours Per Week:** 20



北京红枫妇女心理咨询服务中心

# Morning Tears

## 晨露国际

Beijing

morningtears.org

hans.lenders@morningtears.org.cn

Morning Tears is an international non-profit, non-political, and non-religious charity organization, founded in 1999, with the main goal of helping vulnerable children, especially street children and the children of prisoners.

**Chinese Level Required:** Not required

**Main Duties:** Communication, Fundraising, Event planning, Admin

**Preferred Background:** NGO or volunteer experience, Experience living and working in China

**Minimum Time Commitment:** 6 months

**Hours Per Week:** 40

*This is a paid position*



Morning Tears™  
we believe in children





## Pentok Institute 青海卓玛教育救助会

Xining, Qinghai

pentok.org

shamo.tar@gmail.com



Collaborating with domestic and international organizations, individuals, and schools, Pentok works for the sustainable development of education, and aid in the innovation of education for marginalized women.

**Chinese Level Required:** Basic

**Main Duties:** Office work, Working with children, Newsletter and website articles, Grant applications

**Preferred Background:** English native speaker, Chinese or Tibetan speaker, BA in Education, Computer Science, Social Science, Development etc, NGO experience, Experience working with children

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 20 (more than 3 months), 40 (less than 3 months)



## Qinghai Tu Minority Embroidery Association

青海省民和县土族刺绣协会

Minhe, Qinghai

dxy13.blog.163.com

dxy13@163.com



Protecting and developing the embroidery and plate embroidery techniques of the Tu minority, promoting participatory methods of poverty alleviation, raising women's capacity building, and strengthening inter-community development.

**Chinese Level Required:** Advanced

**Main Duties:** Translation, Newsletter writing, Website design, Writing articles, Helping design embroidery products

**Preferred Background:** Art design or clothes design major, Computer literate, Good writing skills

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 35-40





## Roots & Shoots

### 根与芽

Beijing, Shanghai & Chengdu

genyuya.org.cn

lei@jgichina.org



Since 1994 R&S has educated hundreds of thousands of young people in China about environmental issues. Their mission is to change attitudes and behaviors at a young age to ensure the survival of our planet for generations to come. They accomplish this by working closely with students to initiate their own sustainable projects that have an impact on the local community..

**Chinese Level Required:** None

**Main Duties:** Translation, Newsletter writing, Office work, Event planning, Data collection, Community and project events

**Preferred Background:** University experience, NGO experience, Passion for NGOs, Environment or Education

**Minimum Time Commitment:** 2 months

**Hours Per Week:** Not specified



## Shanghai Puki Coordination Agency for the Deaf

### 小笼包聋人协力事务所

Shanghai

pukidesign.org

xiaolongbao@pukidesign.org



Puki Design and Sign is a nonprofit organization that generates its own revenue by offering graphic design services. Thanks to this profit they are able to fund philanthropic endeavors for deaf students in Shanghai. Their mission is to empower deaf students to live self-reliant lives so they can find their way in mainstream society.

**Chinese Level Required:** Basic

**Main Duties:** Office work, Managing social media, Newsletter writing, Translation

**Preferred Background:** Student / Graduate, NGO experience, Major in Marketing, Social Sciences or Communications, Computer literate

**Minimum Time Commitment:** 2 months

**Hours Per Week:** 40





# Shangri-la Institute for Sustainable Communities

香格里拉可持续社区学会

Beijing & Diqing, Yunnan

[waterschool.cn](http://waterschool.cn)

[lawn@shangrilainstitute.org](mailto:lawn@shangrilainstitute.org)



Formed in 1996 to work on nature conservation and community development projects. Seeks to work in equitable partnerships with local communities that have recognized the need for more sustainable forms of development.

**Chinese Level Required:** Basic

**Main Duties:** Newsletter and website articles, Working with schools on projects

**Preferred Background:** Academic background in education, ecology or sustainable development, NGO experience, Writing, design or film skills

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 40 (full-time), 20 (part-time)



# Shanxi Evergreen

山西永青咨询服务中心

Taiyuan, Shanxi

[evergreenchina.net](http://evergreenchina.net)

[alicelinyue@yahoo.com](mailto:alicelinyue@yahoo.com)



Evergreen consists of professionals from many countries who work alongside local Chinese partners toward the enhancement and sustainability of regional economic and spiritual development through medical, agricultural, educational, consulting, and other public benefit programs in partnership with local government and other groups.

**Chinese Level Required:** Advanced

**Main Duties:** Translation, Event planning, Article writing, Environmental education activities

**Preferred Background:** Environmental Sciences Major, Experience in environmental protection, Volunteer experience

**Minimum Time Commitment:** None

**Hours Per Week:** 10-20



# Social Enterprise Research Center

## 社会企业研究中心

Shanghai

[serc-china.org](http://serc-china.org)

[jiawei@serc-china.org](mailto:jiawei@serc-china.org)



Founded in 2008, SERC aims to develop research on local social enterprises, promote social entrepreneurship and investment culture and provide capacity building and resource assistance to social enterprises.

**Chinese Level Required:** Advanced

**Main Duties:** PR, Event planning, Website management, Research

**Preferred Background:** Interest in social enterprise, Experience in research and graphic design

**Minimum Time Commitment:** 2 months

**Hours Per Week:** Not specified



# Xi'an Philanthropic Child Abuse Prevention & Aid Centre (CAPAC)

## 西安博爱儿童虐待防治中心

Xi'an, Shaanxi

[cnspcan.org](http://cnspcan.org)

[jiaofy@yeah.net](mailto:jiaofy@yeah.net)



The first organization in China to have child abuse prevention and treatment as its sole focus. CAPAC aims to provide cost-free medical care and counselling for children who have experienced abuse, and to provide community-based prevention efforts through the training of teachers, social workers, and legal professionals.

**Chinese Level Required:** Intermediate

**Main Duties:** Office work, Awareness campaigns, Activities with children

**Preferred Background:** Any

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 35





# Yunnan Development Center for Youth

## 云南青少年发展中心

Kunming, Yunnan

youthdev.org

ctiancai@gmail.com



Provides civil education, advocacy and volunteer services for young people, along with opportunities for personal and professional development. We focus on the comprehensive development of young people, try to reduce the gap between rural and urban education, promote equal education and advocate and practice environmental protection and sustainable development.

**Chinese Level Required:** Intermediate

**Main Duties:** Capacity building, Awareness campaigns, Teaching English, Translation

**Preferred Background:** NGO experience, Experience working with children, Experience working at hostels

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 40



# Yunnan Econetwork and Green Education Center

## 云南生态网络丽江绿色教育中心

Lijiang, Yunnan

yen.ngo.cn

cysyen@sina.com



Aims to showcase the rich biodiversity and traditional communities of the Three Rivers National Park Region, promote the role of science and technology in environmental protection, support sustainable use of resources and sustainable community development.

**Chinese Level Required:** Advanced

**Main Duties:** Translation, Newsletter writing, Website design, Working with migrant women and children

**Preferred Background:** Social work, NGO experience, Experience working with women and children

**Minimum Time Commitment:** 1 month

**Hours Per Week:** 8



“Who should I contact for information about education programs for the *children of migrant workers*?”

“Who can we *partner* with for a *project* on reproductive health in Guangzhou?”

“Which environmental NGOs are working on **water issues** in Yunnan?”

Find out in  
China Development Brief's

# Chinese NGO Directory



CDB's Chinese NGO Directory includes detailed profiles of more than 250 Chinese grassroots NGOs (non-government organizations) and a report landscaping the Chinese non-profit sector. The Directory, which distinguishes independent, non-profit NGOs from government-run or affiliated institutions, was compiled through a thorough, year-long process in order to develop the most comprehensive and authoritative listing of the longest-running, active, and influential Chinese grassroots NGOs. Covering more than 28 provinces and municipalities, the Directory includes NGOs working in areas such as environmental protection, public health, migrants and labor, gender, child welfare, law and rights, disabilities, education and more.

The accompanying report, written by Dr. Shawn Shieh and Amanda Brown-Inz, includes analysis and mapping of the NGO landscape in China regarding geographic and sectoral trends, organizational capacity, and funding. Together, these resources will provide the international community with critical insight into the Chinese NGO community, enabling the development of greater collaboration and resource flow.

You can order a print copy of our directory or view a free, fully searchable online version at our website:  
[www.chinadevelopmentbrief.cn](http://www.chinadevelopmentbrief.cn)